



Senses Foundation Inc  
 11 Kitchener Avenue  
 Burswood WA 6100  
 Telephone (08) 9473 5400  
 Facsimile (08) 9473 5499  
 PO Box 143 Burswood WA 6100  
 www.senses.asn.au  
 ABN 93 169 195 127

*Ending the isolation.*

## TAX INVOICE

To confirm your booking, please complete the form below, sign and fax to **08 9473 5499** or email to [admin@senses.asn.au](mailto:admin@senses.asn.au) (This form may be used as a Tax Invoice when paid.)

### MEETING ROOM HIRE

#### CONTACT DETAILS

Name of Organisation \_\_\_\_\_ Purchase Order No.: \_\_\_\_\_

Business/Postal Address \_\_\_\_\_

Contact name: \_\_\_\_\_ Phone No. \_\_\_\_\_

Email: \_\_\_\_\_ Mobile: \_\_\_\_\_

#### BOOKING DETAILS

Date/s of Hire: \_\_\_\_\_ Duration: *From:* \_\_\_\_\_ *To:* \_\_\_\_\_

Number of people: \_\_\_\_\_ Room size:  Small  Large

Room set up:  Theatre Style (Maximum capacity 40 people)  
 Board Room Style (Maximum capacity 24 people)  
 Interview Room (Maximum capacity 6 people)

Equipment required:  Electronic Whiteboard  Whiteboard  
 Digital Projector  Flip-Chart A Frame

Cost of Hire: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

#### PLEASE RETURN COMPLETED FORM WITH PAYMENT OF \$.....

Bank transfer direct to Senses Foundation  
 BSB: 066-000 Account Number: 0011 0637

Cheque or money order to Senses Foundation

Credit Card (please circle) Visa / MasterCard / American Express / Diners

Card Number: \_\_\_\_\_ Expiry \_\_\_\_/\_\_\_\_

Cardholder's Name: \_\_\_\_\_ Signature: \_\_\_\_\_

**PRICING**

All prices include GST

	<b>Full Day (8 hrs)</b>	<b>Half Day (4 hrs)</b>	<b>Per Hour</b>	<b>Three Days</b>	<b>Five Days</b>
Exclusive access to large meeting room, reception area, kitchen plus exclusive access to all meeting room equipment.	\$220.00	\$165.00	\$66.00	\$550.00	\$880.00
Access to small meeting room. Shared access to reception and kitchen area. Shared access to meeting room equipment.	\$165.00	\$110.00	\$44.00	\$385.00	\$715.00
Interview room with internet access and telephone	\$120.00	\$80.00	\$25.00	N/A	N/A

**Notes:**

- Payment is required within 30 days from invoice.
- If cancellation occurs after booking has been confirmed, full charges apply unless 48 hours notice is received.
- Crockery, cutlery and glassware are available for use at no charge. However, damage/breakages to equipment and crockery will be billed.
- Senses Foundation reserves the right to refuse an application and the right to revise fees and charges when necessary.